

Town of German Flatts Board Meeting
66 East Main Street, New York 13407
May 22, 2024

Present: Peter Rovazzi, Supervisor
Jack Fitzer, Deputy Supervisor
Penny Watkins, Councilwoman
Mike Stone, Councilman
Justin Dibble, Councilman
Scott Hendrix, Councilman
Carmen Newtown, Highway Superintendent
Rich Sweeney, Codes
David Moynihan, Dog Control
Karl Manne, Town Attorney
Pam Jones, Town Clerk
Public: 2 people attended, see sign-in sheet

MEETING called to order by Rovazzi at 5:35pm at the Town Community Center.
Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

MOTION by Hendrix, seconded by Stone to approve the April 16, 2024 minutes.
Carried.

FINANCIAL REPORTS

MOTION by Hendrix, seconded by Watkins to approve the April 2024 Treasurer's report. Carried.

MOTION by Hendrix, seconded by Dibble to approve the Town Clerk's April 2024 report for \$1,227.50. Carried.

MOTION by Watkins, seconded by Rovazzi to approve Judge Engert's April 2024 report for \$3,467.00. Carried.

MOTION by Watkins, seconded by Hendrix to approve Judge Stone's April 2024 report for \$7,559.00. Carried.

BILLS

MOTION by Hendrix, seconded by Stone to pay GFIM bill for \$425.70. Carried.

MOTION by Hendrix, seconded by Stone to pay bills as audited. Carried.

Town of German Flatts Board Meeting
May 22, 2024

OTHER REPORTS

HIGHWAY – Newtown reported his department is getting ready for summer projects. Brandon Lane was hired as MEO at \$21.54 per hour, starting 5/6/24.

DOG CONTROL – Moynihan turn in his April 2024 report.

CODES – Sweeney reported he has 2 permits pending. Resident on Elizabethtown Road has ask for a hearing with the Town Board concerning his property. The board wants Sweeney to send all correspondences and all information he has to them to review prior to the hearing. Sweeney will set date with both parties.

SUPERVISOR/CLERK

POSTAGE MACHINE - Rovazzi is still working on pricing for postage machine, several different types of machine with different functions

TRASH DAY – Trash day went smooth, handed out 224 permits with 172 permits used. Town collected \$221.00 in tire fees.

ARPA COMPLIANCE REPORT & AUD SUBMITTED – ARPA compliance report was submitted. The Town has \$20,000.00 remaining, which will be used for new water meters for the Manion Heights Water District.

PUBLIC COMMENT

NONE

OLD BUSINESS

GRIEVANCE DAY – May 28, 2024 – by appointment only.

SALT STORAGE BUILDING CONTRACT – Town will send revised contract to Eagle Associates of Cazenovia LLC. No more work will be done till contract is signed. Rovazzi would like a soil compaction test done before the concrete footings are poured, stating the ground is not stable.

MOTION by Hendrix, seconded by Dibble to get quotes for compaction test and if it's under \$2,000.00 have work (test) done. Carried.

PART TIME EMPLOYEE INSURANCE HANDBOOK ADDITION – The motion at the October 25, 2023 meeting to allow part time employees to purchase health and dental insurance thur the Town at 100% cost was left out of the newest handbook. New books will be issued. All part time employees will be able to enroll during the open enrollment period (Nov. 1, 2024 – Dec. 15, 2025).

Town of German Flatts Board Meeting
May 22, 2024

DOG CONTROL PROPOSAL – Village of Ilion will no longer (as of June 1, 2024) have a dog control officer. Village is willing to pay the Town \$2000.00 a year towards a DCO. Town DCO will follow all Town and State laws. Abused dog will be handled by Herkimer County Animal Cruelty Investigator Gregory Foster. Moynihan can answer calls as he feels needed in accordance with the laws. Board would like Mayor of Ilion invited to next month's meeting.

NEW BUSINESS

BUDGET TRANSFER NO. 5, 2024 – To reclassify payroll
Increase payroll to \$45,000.00 from 2024 budgeted amount of \$35,000.00 in fund DA-5130.1, account Machinery, Pers, Serv.

Decrease payroll to \$36,500.00 from 2024 budgeted amount of \$41,500.00 in fund DA-5142.1, account Snow Removal, Pers, Serv.

Decrease payroll to \$36,500.00 from 2024 budgeted amount of \$41,500.00 in fund DA-5148.1, account Services Other Govts, Pers Serv.

MOTION by Hendrix, seconded by Dibble to approve Budget Transfer No. 5, 2024.
Carried.

BUDGET TRANSFER NO. 6, 2024 – To record additional expenditures.
Increase expenditures to \$31,000.00 from 2024 budgeted amount of \$7,000.00 in fund DA-5120.4 account Bridges, Contr Expend.
Decrease Fund Balance to \$24,000.00 from 2024 budgeted amount of \$0.00 in fund DA-911.0 account Unreserved Fund Balance Unappr.

MOTION by Hendrix, seconded by Stone to approve Budget Transfer No. 6, 2024.
Carried.

COMMUNITY CENTER MAINTENANCE & RENTAL AGREEMENT – The Town will hire Persnickety Pixie LLC to clean the Community Center kitchen (\$420.00) and bathrooms (\$210.00) top to bottom. Then hire someone on an hourly schedule to clean weekly and after events.

MOTION by Watkins, seconded by Stone to hire Bobby Riddell to clean the Community Center as Building Maintenance Helper at \$16.00 per hour, with a starting date of June 13, 2024. Carried.

STANDARD WORK DAY RESOLUTION –

MOTION by Hendrix, seconded by Watkins to approve the Standard Work Day Resolution for elected and appointed officials. Carried.

Town of German Flatts Board Meeting
May 22, 2024

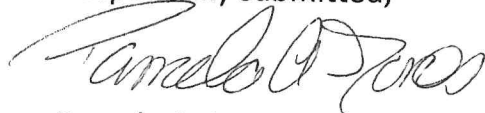
MOTION by Hendrix, seconded by Dibble to enter into executive session at 7pm along with Jones, for employee request. Carried.

MOTION by Hendrix, seconded by Stone to exit executive session at 7:30 pm. Carried.
MOTION by Hendrix, seconded by Dibble to allow bookkeeper/Deputy Town Clerk to take ½ hour unpaid vacation time each day, beginning June 3, 2024 and ending on December 31, 2025. This will allow her to remain under the NYSLR earning limit for the year.

Next meeting June 26, 2024 at 5:30pm at the Town Community Center.

MOTION by Hendrix, seconded by Stone to adjourn at 7:34pm. Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Pamela A. Jones', written in a cursive style.

Pamela A. Jones, Town Clerk
Town of German Flatts