

Town of German Flatts Board Meeting
66 E. Main Street, Mohawk, New York 13407
March 22, 2023

Present: Peter Rovazzi, Supervisor
Penny Watkins, Councilwoman
Scott Hendrix, Councilman
Ozzie Sterling, Councilman
Jack Fitzer, Deputy Supervisor
Jim Hawkins, Dog Control
Rich Sweeney, Codes
Carmen Newtown, Highway Superintendent
Karl Manne, Town Attorney
Pam Jones, Town Clerk
Absent: John Brewer, Councilman
Public: 7 people attended, see sign-in sheet

MEETING WAS CALLED TO ORDER BY Rovazzi at 5:35pm, at the Town Community Center. The Pledge of Allegiance was said by all.

CORRESPONDENCE

JAMES GREINER – Herkimer County Historian, James Greiner commended the Town with their plans to have the Town Park a Historical Corridor, adding German Flatts has the most beautiful park with many historical attractions (school house, church, Erie canal). Mr. Greiner talked about grants using education and tourism as support for helping secure a grant and the need of a good grant writer. Mr. Greiner added he is willing to help with this process.

MATTHEW VANSLYKE – VanSlyke of Homegrown Services Inc., the Town Comprehensive Plan Consultant, discussed his plans to help guide the Town forward to develop and meet their needs and goals, adding this will take time and organization. Town could have comprehensive plan survey distributed with the help of the Herkimer County Chamber of Commerce and Herkimer County Marketing consultant Deb Kessler.

APPROVAL OF MINUTES

Approval of January 23, 2023 minutes tabled till next meeting.

MOTION by Hendrix, seconded by Watkins to approve the February 23, 2023 minutes. Carried.

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FINANCIAL REPORTS

MOTION by Hendrix, seconded by Watkins to approve the February 2023 Treasurer's report. Carried.

MOTION by Rovazzi, seconded by Hendrix to approve the Town Clerk's February 2023 report for \$563.00. Carried.

MOTION by Hendrix, seconded by Rovazzi to approve Judge Engert's February 2023 report for \$1931.00. Carried.

MOTION by Watkins, seconded by Sterling to approve Judge Stone's February 2023 report for \$14,157.00. Carried.

BILLS

MOTION by Watkins, seconded by Hendrix to pay GFIM bill for \$780.15. Carried.

MOTION by Hendrix, seconded by Watkins to pay bills as audited. Carried.

OTHER REPORTS

HIGHWAY – Newtown discussed options with the Board for salt/sand structure, which the Town is anticipating being awarded grant funding. This is a 66% paid for grant, with Town responsible for remainder of cost. Town can do in kind service to help pay for the cost of its portion. Town has 3 years to fulfill this grant.

DOG CONTROL – Hawkins turned in his February 2023 report, 2 dog calls in Mohawk, 1 dog call in Ilion, 1 day of phone calls and 3 days of writing tickets.

CODES – Sweeney reported there are no new permits. Busy with inspection and meeting with home owners.

ROVAZZI reported the Annual Financial Statement (AUD) will be submitted at end of month. Mr. VanGorder of Comp Alliance delivered a check to Town for \$500.00 a loyalty award. Tioga has begun work on the trail, fixing canal banks, where the timber barrier fencing and trail pavement have failed.

PUBLIC COMMENT

MOTION by Hendrix, seconded by Watkins to open Public Comment Session. Carried.
No one spoke.

MOTION by Rovazzi, seconded by Hendrix to close Public Comment Session. Carried.

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OLD BUSINESS

2023 ORGANIZATION MEETING MINUTES AMENDMENTS (HIGHWAY JOB TITLES) –
MOTION by Hendrix, seconded by Watkins to amend Highway job titles in the
Organization minutes as follows:

Highway Department HEO – 2 \$22.19 per hour

Highway Department MEO -3 \$21.98 per hour

Highway Department Seasonal MEO -1 \$21.54 per hour

All new employees will have a probation period, at a rate of \$21.54 per hour.

NEW BUSINESS

BILL OLSON – Bill Olson submitted his letter of resignation with February 28, 2023
being his last day.

HIGHWAY DEPARTMENT SEASONAL EMPLOYEE HIRE – Chad Francisco
MOTION by Hendrix, seconded by Watkins to accept Chad Francisco as a highway
seasonal MEO employee with a starting date of March 1, 2023 at \$21.54 per hour.
Carried.

C&S ENGINEERING PINE BUSH ROAD BRIDGE REPAIR PROPOSAL –
MOTION by Hendrix, seconded by Watkins to accept the \$4,500.00 proposal from C&S
Engineering for engineering service in connection with the Pine Bush Road bridge
emergency repairs. Carried.

BUDGET TRANSFER NO. 2 – To record expenditures.
Increase expenditures to \$2,500.00 from 2023 budgeted amount of \$0.00 in fund A-
1420.4 account Law, Cont expend.

Decrease expenditures to \$60,517.00 from 2023 budgeted amount of \$63,017.00 in
fundA-1990.4 account Contingent, Contr Expend.

MOTION by Watkins, seconded by Rovazzi to approve Budget Transfer No. 2. Carried.

BUDGET TRANSFER NO. 3 – To record ARPA funding income and expense.
Increase expenditures to \$211,500.00 from 2023 budgeted amount of \$0.00 in fund A-
5132.2 account Garage, Equip, Capital Outlay.

Increase revenue to \$211,500.00 from 2023 budgeted amount of \$0.00 in fund A-4089.0
account Federal Aid, Other.

MOTION by Hendrix, seconded by Watkins to approve Budget Transfer No. 3. Carried.

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HERKIME COUNTY HUMANE SOCIETY SHELTERING AGREEMENT – Town received a new agreement to be sign from the Herkimer County Humane Society, before signing Town would like them to add the following. All newly adopted dogs will need to be license by Town in which new owners live, before taking dog home from shelter.

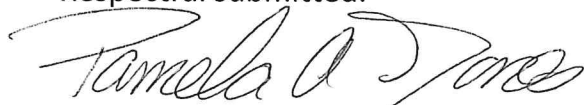
SET DATE FOR MAY TRASH DAY – May 13 ,2023 8-11am, at Town garage.

JACK FITZER is concern with how Town will respond to village residents opinions on comprehensive plan. Rovazzi stated all Town residents are welcome to participate, Town will then address their finding with the villages.

NEXT month meeting will be changed to Tuesday, April 25, 2023 at 5:30 at the Town Community Center.

MOTION by Hendrix, seconded by Watkins to adjourn at 7:00pm. Carried

Respectful submitted.

A handwritten signature in black ink, appearing to read "Pamela A. Jones". The signature is fluid and cursive, with the first name "Pamela" being more prominent.

Pamela A. Jones, Town Clerk
Town of German Flatts