

Town of German Flatts Organizational Meeting
66 E. Main Street, Mohawk, New York 13407
January 2, 2024

Present: Peter Rovazzi, Supervisor
Jack Fitzer, Deputy Supervisor
Penny Watkins, Councilwoman
Scott Hendrix, Councilman
Justin Dibble, Councilman
Mike Stone, Councilman
Carman Newtown, Highway Superintendent
Karl Manne, Town Attorney
Pam Jones, Town Clerk

Public: 7 people attended, see sign-in sheet

MEETING called to order by Rovazzi at 5:32pm at the Town Community Center.
Pledge of Allegiance was said by all.

Rovazzi introduced Judge Jeff Stone. Judge Stone swore in new Councilmen Justin Dibble and Mike Stone.

Rovazzi went over the following:

Board meetings are the 4th Wednesday of every month. Meetings will be held at the Town Community Center, 555 State Route 5-S, Mohawk at 5:30pm. Changes and/or special meetings will be advertised as needed, posted on the Town Hall bulletin Board, the Times Telegram Newspaper and the Town's website.

Official Newspaper Times-Telegram

Official depository Adirondack Bank

Travel allowance (mileage) will follow the Federal standard mileage rate for 2024

Town officials attending conferences reimbursed with receipts.

\$300.00 petty cash fund for Town Clerk, Assessor and Receiver of Taxes

\$200.00 petty cash fund for each Judge.

\$100.00 petty cash fund for Supervisor

Reimbursement for highway work boots \$100.00 per year.

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A service charge of \$20.00 will be imposed for all bad checks issued to the Town, however customers will be given 5 business days to correct their transaction before the service charge is imposed.

Approval granted for use of Town issued phones for Supervisor, Assessor, Codes, and Highway Superintendent.

Bills are authorized to be paid as they become due in order to avoid late fees.

Longevity schedule is as follows:

5 years (completed) \$500.00
10 years (completed) \$1000.00
15 years (completed) \$1500.00
20 years (completed) \$2000.00
25 years (completed) \$2500.00
30 years (completed) \$3000.00

Medical and Dental Insurance Waiver:

In the event a full-time employee, appointed or elected official elects to, not receive medical and/or dental insurance from the Town, he or she will receive an in-lieu payment as follows.

If both medical and dental insurance are waived, the employee will receive \$350.00 per month.

If health insurance is waived but not dental, the employee will receive \$325.00 per month and remain responsible for fifteen percent (15%) of the dental coverage premiums.

The following items marked with a * include longevity awards. Marked with Ins. money taken in lieu of Insurance.

Councilwoman, Penny Watkins	\$5,921.00
Councilman, Justin Dibble	\$5,921.00 - Ins \$4,200.00
Councilman, Mike Stone	\$5,921.00 – Ins \$4,200.00
Councilman, Scott Hendrix	\$5,921.00
Justice of the Peace, Dan Engert	\$23,050.00 – Ins \$3,900.00

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Justice of the Peace, Jeffrey Stone	\$23,050.00
Court Clerk, Kathleen Brown	\$25,045.00 - *\$500.00
Traffic Violations, Jeffrey Stone	\$9,307.00
Supervisor, Peter Rovazzi	\$20,951.00
Supervisor's Bookkeeper & Deputy Town Clerk, Kathy Cloutier	\$36,442.00 Ins \$3,900. * \$500.00
Deputy Supervisor, Jack Fitzer	\$1,000.00
Receiver of Taxes, Cherri Hyer	\$35,653.00
Budget Officer, Peter Rovazzi	\$32,345.00
Acting Assessor, Amy Cloutier	\$33,000.00
Town Clerk, Pamela Jones	\$42,814.00
Deputy Town Clerk, Nancy Pollak	\$21.14 per hour
Town Attorney, Karl Manne	\$29,160.00
Property Clerk, Pamela Jones	\$400.00
Building Maintenance,	\$16.00 per hour
Dog Control Officer, David Moynihan	\$7,500.00
Superintendent of Highways, Carman Newtown	\$61,072.00 – Ins \$3,900.
Deputy Supt. Highways, Dale Johnson	\$4,000.00
Historian, Nancy Pollak	\$450.00
Codes Enforcer, Richard Sweeney	\$15,000.00
Registrar of Vital Statistics, Pamela Jones	\$250.00
Registrar of Vital Statistics, Kathy Cloutier	\$250.00
Highway Department HEO - 3	\$24.00 per hour
Highway Department MEO -2	\$23.50 per hour
Highway Department Seasonal MEO – 1	\$21.54 per hour
Highway Department Temporary -2	\$21.54 per hour

(At Will HEO, MEO and Laborer)

All new employees will have a probation period, at a rate of \$21.54 per hour.

MOTION by Hendrix, seconded by Watkins to approve the
Undertaking of Municipal Officers Resolution. Carried.